



### Commercial & Residential Order Form

Please provide all necessary documents. Examples: Floor plan, Foundation plan, Elevation plan, Electrical plan, Truss plan, Equipment Requirements, etc. Please indicate specific additional requirements on this form.

CONTRACTOR

Company \_\_\_\_\_ License # \_\_\_\_\_  
Contact Person \_\_\_\_\_ Email \_\_\_\_\_  
Office Phone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_ PO # \_\_\_\_\_  
Mailing Address (No P.O. Box) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Billing Contact (if different) \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

ADDRESS

Property Owner Name \_\_\_\_\_ Phone \_\_\_\_\_  
Job Address \_\_\_\_\_ City \_\_\_\_\_  
Zip \_\_\_\_\_ County \_\_\_\_\_ Parcel Number \_\_\_\_\_

#### CHECK ALL THAT APPLY

Residential Project	Sq. Ft (under roof)	CMU	Wood	Other
Commercial Project	_____	ICF	SIPS	_____

#### SCOPE OF WORK

Structural Engineering	Energy Calculations	Photometric Plan	New Construction
MEP Engineering	Blower Door Testing	Foundation Plan	Renovation
Site/Drainage Plan	Life Safety Plan	Other _____	Revision
Septic Engineering	Conventional Roof/Hand Framed Roof Plan		Add-on

ADDITIONAL

Additional Information \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### PLEASE SELECT ONE METHOD OF RETURN

Mail                      Electronic Signature                      Pickup  
Mail **AND** Electronic Signature (+\$50 fee)